

Conditions of participation for events conducted by the funding agency VDI Technologiezentrum GmbH on behalf of the Federal Ministry of Education and Research (BMBF)

The following terms and conditions apply to registrations for conferences, seminars, and other events (hereinafter referred to as 'event') organised by VDI Technologiezentrum GmbH (hereinafter referred to as 'ORGANISER') as BMBF's project sponsor.

I. General regulations

1. Registration and cancellation

1.1 Registration

Registrations are processed in the order they are received. After submitting the registration (via the website or by other means), participants will receive a confirmation that their registration has been received. However, their spot is not guaranteed until the ORGANISER sends a written confirmation of participation.

1.2 Notification in case of non-appearance

If a registered person is unable to attend the event, we kindly ask for a written notification as early as possible. As spots are limited, it may be offered to another (waitlisted) person.

Cancellations of hotel and arrival/departure reservations must be made by the participants themselves. Any cancellation costs incurred must be covered by the individual.

1.3 Transfer of ticket

Participants are not permitted to transfer their ticket to a third party without approval from the ORGANISER. If the ORGANISER approves the transfer, and the event requires that the substitute participant's name be registered, the original participant must send the name (and address, if needed) of the person replacing them to the ORGANISER by email (redaktion@quantentechnologien.de) as soon as possible. Each ticket is valid for only one person, meaning it cannot be shared, and the ticket's holder cannot bring someone else in their place without following the proper process.

1.4 On-site registration

Upon entering an on-site event, participants must present their participation confirmation either as a printed document or digitally (e.g. on a smartphone) for registration. For online events, participants will receive a login code or link prior to the event to access the digital conference room via e-mail.

2. Online application

For certain events (e.g. Quantum Future Academy, Quantum Future Award) an online application is required. Interested individuals can apply by filling out the online application form.

2.1 Data privacy

In the application form, personal data is collected that is important for the application process as well as for the academy itself. This includes:

- First name
- Last name
- Gender
- Address
- E-Mail-address
- Phone number
- University
- Degree program
- Semester
- Dietary requirements

Additionally, documents such as a resume, a motivation letter, and a transcript of current grades must be submitted.

2.1.1 Storage time

This data will remain with the ORGANISER until the purpose of data processing no longer applies. In the case of successful applications, the data will be deleted after the event has taken place.

For individuals on the waiting list, the data will remain with the ORGANISER until the start of the event, in order to inform them in case of a vacancy.

Data from unsuccessful applications will be retained for up to six months to address any potential inquiries from the applicants.

2.1.2 Disclosure of personal data to third parties

The transfer of data to processors is based on Article 28 (1) of the GDPR. The data will be shared by the ORGANISER with third parties when this is necessary for the organization and execution of the event.

2.1.2 Information, deletion and correction

Applicants have the right to inquire information about their stored personal data, its origin and recipients and the purpose of the data processing and, if applicable, a right to correct or delete data at any time within the framework of the applicable legal provisions.

If applicants request that the ORGANISER erases their data or if applicants restrict the processing of their data, the ORGANISER will comply with this request immediately. However, if data that is necessary for the organisation and participation of the event is deleted, participation of the respective person in the event is thus excluded.

2.2 Allocation of participation places

Only complete applications received by the deadline will be considered in the application process. Valid tickets to the event are allocated by the ORGANISER according to certain criteria, such as the type of degree program, the quality of the letter of motivation, proof of knowledge, etc.

Applicants will receive an automatic confirmation of receipt by e-mail after submitting their application.

After the application deadline and the review and selection phase of all valid applications, all applicants will receive a notification of whether their application has been successful.

In case of a successful application, participants must submit written confirmation of their participation by e-mail within the therein specified deadline. Their confirmation is a prerequisite for their final participation in the event. By confirming their participation, participants accept the terms and conditions of the event.

Participation without prior application is not possible.

2.3 Waiting list

Once all tickets to the event have been allocated, the ORGANISER will place eligible applicants on a waiting list based on the criteria outlined in 2.2. If a spot becomes available, the next person on the waiting list will be notified immediately via the e-mail address or phone number provided in their application. This may happen at short notice before the event starts.

Participants are not authorised to pass on their ticket to a third person. Only the ORGANISER is entitled to pass on tickets to another applicant on the waitlist.

2.4 Notification of non-attendance

If a registered person is unable to attend the event, they have to inform the ORGANISER as early as possible. The number of tickets is limited, and the spot in the event may then be allocated to another person.

3. Payment

Unless otherwise stated in the event invitation, participation in the event is free of charge.

4. Postponement/change of programme, cancellation and termination

4.1 Relocation/change of programme

The ORGANISER has the right to change the time and/or location of the event, parts of the event or the programme. In all cases, confirmations of participation remain valid.

4.2 Cancellation of event

The ORGANISER is entitled to cancel the event for valid reasons, such as an insufficient number of participants, up to seven days before the event starts. If an unforeseen issue arises even closer to the event (e.g. illness of the speaker, official order), the ORGANISER is also entitled to cancel the event at shorter notice.

4.3 Repetition of the event

In case of a repetition of the event, i.e. the rescheduling of an event that has already begun and then been cancelled, the repetition will be treated as a new event; the confirmation for the original event will not apply, unless the ORGANISER explicitly states that it is also valid for the rescheduled event as well.

4.4 Reimbursement of travel expenses

Travel expenses will only be reimbursed if this has been promised to the participants prior to booking. In the event of a cancellation of the event, no travel expenses will be reimbursed unless otherwise communicated by the ORGANISER.

5. Copyright

5.1 Conference documents

All conference documents of the ORGANISER's events are protected by copyright. The participant is only granted a simple, non-transferable right of use for personal use. In particular, the participant is not permitted to modify the conference documents, to make them publicly accessible or forward them for a fee or free of charge, or to use them for commercial purposes. Any copyright notices, labelling or trademarks must not be removed.

5.2 Prohibition of recording

Recording of the event or parts of the event by the participant is prohibited unless officially authorised by the ORGANISER.

6. Liability

6.1

The events are carefully prepared and organised by the team involved. However, the ORGANISER accepts no liability for the accuracy, correctness, or completeness of the event content and conference materials, nor for how suitable the event is for the participants' professional or personal needs.

6.2

The ORGANISER will be fully liable in case of intentional damage, injury to life, body or health, failure to meet a guaranteed characteristic, fraudulent misrepresentation, or product liability. If a guarantee is breached, liability will be based on the terms of the guarantee. Any further liability of the ORGANISER is excluded.

7. Survey

After the event, the ORGANISER will send an e-mail to the participants with a link to a survey in which the evaluation of the event and its organisation is discussed. Written forms of feedback are also possible. Participation in the survey is voluntary, unless otherwise communicated by the ORGANISER.

II. Additional conditions for participation in online or hybrid events

1. Liability

In addition to the regulations outlined in section II. 5., the following applies:

1.1

The ORGANISER's Liability for access manipulation by third parties for the security, integrity or availability of networks, other servers, software and data of third parties as well as for malware of third parties is excluded. Liability of the ORGANISER is also excluded if the event is not accessible via the Internet due to technical or other problems that are beyond the control of the ORGANISER (fault of third parties, culpable behaviour of participants, misuse).

1.2

We also explicitly point out that data protection during transmission in open networks, such as the Internet, cannot be fully guaranteed due to current technological limitations. Participants are therefore informed that third parties may, technically, be able to access network security without authorisation and view communication traffic. Any liability resulting from this is excluded.

2. Name information, video recording, consent of the participants

2.1 Intended use of video

The ORGANISER or a third party commissioned by the ORGANISER may record an online event on video. The recording will show the names given by the participants when creating their profile and the image transmitted by their own camera. The video will be used for the following purposes:

- Publication on the ORGANISER's website and on the websites of clients and partners participating in the above-mentioned event.
- Publication on the ORGANISER's social media channels, especially LinkedIn
- Publication of still images in the ORGANISER's print media (own publications and on behalf of customers)
- Forwarding to third parties, in particular print and online media for the purpose of reporting
- Permanent storage of the recordings in an internal archive

2.2 Consent to publication of the name

Participants enter a name for their user profile when registering for access to an online event organised by the ORGANISER. This name can be freely chosen by the participants, and it can be seen during the conference in the participant tile and in the list of participants. It is technically no longer possible to change it during the conference. By entering their real name, the participant declares their consent for their name to be made known to other participants and for them to be visible and identified on the video.

2.3 Consent to image use

Participants can decide at any time before and during the event to switch the camera on their own digital device on or off. If it is switched on, persons in the camera's field of vision will be visible to all conference participants and will also be included in the video recording made by the ORGANISER. By switching on their camera, participants declare their consent to the identifying image on the video recording and the use of the recording in accordance with section 2.1.

2.4 No subsequent revocation of consent possible

For technical reasons, it is not feasible for the ORGANISER to alter or obscure the name or camera image of participants after the recording has been made and/or published. Therefore, any further use of the video recording, once made after notification of a changed conviction of a participating person, falls under the legitimate interest of the ORGANISER.

III. Additional conditions for on-site events

1. Behaviour in the event venue

1.1 House rules

The ORGANISER or commissioned third parties are entitled to exercise the house rules at any time. The instructions of the ORGANISER, the police and security personnel must always be followed before, during, and immediately after the event.

1.2 Admission

In principle, any person with a confirmation of participation is authorised to enter the event venue. However, admission may be refused, or the person may be expelled from the event venue if

- a) the participating person refuses to submit to an appropriate check of his/her person and/or the items he/she is carrying before entering the event venue at the entrance and/or inside;
- b) the individualisation features printed on the confirmation of participation (e.g. printed name, seat data, barcode, QR code, serial and/or shopping basket numbers) are manipulated, unrecognisable and/or damaged, or if there has been an attempt to gain access using a manipulated confirmation, unless this is the responsibility of the ORGANISER. Additionally, if the participant is not the same person as the one identified by the confirmation or the ticket's individualization features;
- c) the participant is clearly under the influence of alcohol and/or drugs;

- d) any of the following items are carried or used: Glass containers, drones, pyrotechnic devices, flares, weapons or similar dangerous objects, or animals. Bringing assistance dogs requires prior agreement with the ORGANISER.

1.3 No compensation

In the event of a justified refusal of admission, the participant is not entitled to compensation.

2. Consent for photos and video recordings

2.1 Purposes of photo and video recordings.

Employees of the ORGANISER, event partners or other commissioned contractors may take photographs and/or video recordings of the event and its guests. The recordings will be used for non-commercial purposes (e.g., the public coverage of the event, the announcement of similar follow-up events and clearly related topics) on the following platforms:

- Publication on the ORGANISER's website (www.photonikforschung.de, www.quantentechnologien.de or follow-up websites
- Publication on the ORGANISER's social media channels, especially LinkedIn
- Publication in the ORGANISER's print media (own publications and on behalf of the BMBF)
- Publication on the event partners website
- Publication on the event partners social media channels
- Publication in the event partners print media

The ORGANISER is entitled to forward the material to third parties, particularly print and online media, for the purpose of reporting and event coverage. Moreover, the ORGANISER is entitled to permanently store the recordings in an internal archive.

2.2 Legal basis for panoramic and large group photography

If recordings are designed as panoramic shots of the event without a specific focus on specific groups of people or as recordings of gatherings of more than 10 people, this is done based on the ORGANISER's legitimate interest in documenting the event and does not require separate consent of the persons depicted.

2.3 Consent for individual and small group recordings

If a participating person does not wish to have individual portraits or specific group shots (up to a maximum of 10 people) taken of them, they have the option of collecting a coloured badge from the registration desk upon entering the event, which they must attach to their clothing in a clearly visible position in the chest area. This signals to the cameramen and photographers that this person does not wish to be photographed. If a participant takes part in the event without such a badge, they implicitly declare their consent to the taking of photographs and film recordings of them and to the use of these recordings to the extent specified under 2.1.

2.4 Right of withdrawal

Consent to the specific use described above (data, purpose and type of use) of recordings in accordance with section 2.3 can be revoked at any time without giving reasons by e-mail to redaktion@quantentechnologien.de with effect for future publications. Publications made prior to revocation may continue to be published, distributed or made available online for retrieval. Publications already printed upon cancellation may still be distributed.

3. The use of the name provided in the application or from a successful application.

When registering for an event, the full name of participants is mandatory. The name is also printed on a name badge for participants of on-site events and used to create participant lists. Both documents are not publicly accessible. The participant is free to decide whether to wear their name badge visibly.